

**PROCEEDING OF CANTONMENT BOARD ORDINARY MEETING HELD  
ON 21-04-2020 AT 1100 HRS IN THE OFFICE OF CANTT BOARD JHELUM**

<b>S. #</b>	<b>AGENDA ITEMS</b>
<b>GENERAL ADMINISTRATION</b>	
1.	Special Dua in the wake of COVID-19
<b>ACCOUNTS BRANCH</b>	
2.	Monthly Accounts.
3.	Arrears Statement.
4.	Monthly Sanitary Diary
5.	<b>Confirmation of Office Notes:</b>
i)	Branding Campaign in 23 <sup>rd</sup> March, 2020
ii)	Purchase of Medical Items
iii)	Purchase of Store Items
6.	Grant of loan for payment of pay, pension etc to Mangla Cantonment Board.
<b>REVENUE BRANCH</b>	
7.	Revision of transfer fee of tenancy rights of Cantt fund property
8.	Revision of tenancy rights of Bank Alflah (old portion)
9.	Cancellation of Rights of Tenancy Lalazar Colony
10.	Remission of House Tax
11.	Purchase of tyres tube (General) Cantt Board Fire Brigade Vehicle JMC-6459 (MAZDA T-3500)
12.	Repair & maintenance of Gear work of Cantt Board Fire Brigade Vehicle JMB-1059 (Hino)
<b>ENGINEERING BRANCH</b>	
13.	Structure Warranty of 10 Years

**PROCEEDING OF CANTONMENT BOARD ORDINARY MEETING**  
**HELD ON 21-04-2020 AT 1100 HRS IN THE OFFICE OF**  
**CANTT BOARD JHELUM**

Following attended the meeting:-

1.	Brig Tahir Maqsood, Sta Comd	-	President
2.	Mr. Imran Bashir Wayne	-	Vice President
3.	Raja Wajid Mehmood Asghar	-	Electric Member
4.	Brig. Iftikhar Ahmed Satti (SEMO)	-	Ex-Officio Member
5.	Lt. Col. Adnan Ghazanfar	-	Nominated Member
6.	Maj. Shahid Iqbal	-	Nominated Member
7.	Mr. Austin Perviaz	-	Elected Member (Non-Muslim)

And

7. Muhammad Bilal Rasheed, CEO as Secretary to the Board.

Transaction of business started with recitation of verses from the Holy Quran.

**GENERAL ADMINISTRATION**

**01. SPECIAL DUA IN THE WAKE OF COVID-19**

All the participants offered Special Dua / Prayer to Almighty Allah to save the Islamic Republic of Pakistan and the people from the outbreak of COVID-19

**Resolution: Noted.**

**ACCOUNTS BRANCH**

**02. MONTHLY ACCOUNTS**

To note monthly accounts for the month of March, 2020 as required under Rule 90 of the Pakistan Cantonments Accounts Code 1955:

**March, 2020**

S.#	Description of Accounts	Opening Balance (M)	Receipts (M)	Expenditure (M)	Closing Balance (M)
1	Cantt Fund	146.044	26.607	27.635	145.016
2	Pension Fund	1.348	1.993	2.280	1.061
3	GP Fund	5.991	0.295	0.358	5.928
4	Benevolent Fund	0.092	0.070	0.105	0.057
5	Group Insurance	0.429	0.032	-	0.461
6	Development Charges (Rajar Camp)	0.060	-	-	0.060
7	Development Charges(Main Cantt)	0.595	-	-	0.595
8	Premium Fund	0.687	-	-	0.687
9	Sinking Fund	6.096	-	-	6.096

**Resolution: Noted.**

### 03. ARREARS STATEMENT

Reference HQ ML&C Deptt letter No. 64 / P&MA / ML&C / Cir / 2015 dated 07.04.2016.

To consider arrears statement for the month of February and March 2020 as required under Rule 90 of the Pakistan Cantonments Accounts Code, 1955: -

#### February, 2020

Head	Arrears as on 01-02-2020 (M)	Amount recovered w.e.f 01-02-2020 to 29- 02-2020 (M)	Balance as on 29-02-2020 (M)
House Tax	2.146	0.291	1.855
Water Charges	0.285	0.017	0.268
Lease Ground Rent	0.037	0.004	0.033
Rent from Comm. Buildings	3.833	0.087	3.746

#### March, 2020

Head	Arrears as on 01-03-2020 (M)	Amount recovered w.e.f 01-03-2020 to 31-03-2020 (M)	Balance as on 31-03-2020 (M)
House Tax	1.855	0.035	1.820
Water Charges	0.268	0.000	0.268
Lease Ground Rent	0.033	0.000	0.033
Rent from Comm. Buildings	3.746	0.094	3.652

All relevant papers are placed on the table

**Resolution: Noted and Board further resolved that Revenue Branch to use all possible means for recovery of arrears at the earliest.**

### 04. MONTHLY SANITARY DIARY

To consider monthly sanitary diary in respect of Cantt Board Jhelum as required under Section 129 of Cantonments Act, 1924. It is apprised that during the month of, and February & March, 2020 the Cantonment Board made strenuous efforts to maintain better quality of food in Garrison and over all sanitary condition. For the purpose, the officials of Cantonment Board alongwith AHO, CMH Jhelum visited Bazar area, took samples during the month of February & March, 2020 and deposited Rs. 20,000/- on account of Fine. 02 x Milkman deposited Rs. 4,000/- on account of issuance of Licenses to run their business within the Cantonment area. Besides this, 48 x stray dogs were also shot dead in Cantonment area during the months of February & March, 2020.

The relevant documents are placed on the table.

**Resolution: Noted with satisfaction.**

**05. CONFIRMATION OF OFFICE NOTES****i) BRANDING CAMPAIGN IN AOR – 23<sup>RD</sup> MARCH, 2020**

To confirm action taken under section 25 of Cantonments Act, 1924 vide office note dated 17-03-2020 for preparation and displaying of banners, steamers & Pena flex sheets in Cantonment area on the Eve of Pakistan Day (23<sup>rd</sup> March). The comparative statement of rates received is as under: -

S. No.	Name of Articles	Qty	M/S Nazar Abbas, Builders		M/S Ali Traders		M/S Ijaz Traders	
			Rate	Amount	Rate	Amount	Rate	Amount
1	Pena Flex bill board with fitting (20'x60')	01 No	28000	28000	26300	26300	28700	28700
2	Pena Flex steamer with wooden frame size 3'x5'	50 Nos	600	30000	585	29250	620	31000
3	Pena flex banners 5'x15'	06 Nos	1500	9000	1425	8550	1575	9450
4	Pena Flex frame 6'x10'	06 Nos	1200	7200	1140	6840	1260	7560
5	Stick	12 Nos	50	600	50	600	55	660
6	Rope	4 KG	230	920	220	880	245	980
7	Wire	1 KG	220	220	200	200	220	220
			<b>Total</b>	<b>75,940</b>		<b>72,620</b>		<b>78,570</b>
			<b>GST 17%</b>	<b>12,910</b>		<b>12,345</b>		<b>13,357</b>
			<b>Grand Total</b>	<b>88,850</b>		<b>84,965</b>		<b>91,927</b>

The relevant documents are placed on the table.

**ii) PURCHASE OF MEDICAL ITEMS**

To confirm action taken under section 25 of Cantonments Act, 1924 vide office note dated 18-03-2020 for purchase of Medical items keeping in view the preventive measures against COVID – 19. The comparative statement of rates received is as under: -

S. No.	Name of Articles	Qty	M/S Health Plus & Fitness		M/S Novam Surgical & Diagnostic		M/S Shahzad Surgical	
			Rate	Amount	Rate	Amount	Rate	Amount
1	Thermometer (Beurer)	02 Nos	16000	32000	15200	30400	16500	33000
2	Safety Glovers Large	30 Box	900	27000	850	25500	875	26250
3	Hand Sanitizer 500ml	32 Bottle	750	24000	650	20800	700	22400
4	Surgical Cap	02 Pack	700	1400	650	1300	800	1600
5	Polythine Golves	15 Pack	130	1950	100	1500	150	2250
			<b>Total</b>	<b>86,350</b>		<b>79,500</b>		<b>85,500</b>
			<b>GST 17%</b>	<b>14,680</b>		<b>13,515</b>		<b>14,535</b>
			<b>Grand Total</b>	<b>101,030</b>		<b>93,015</b>		<b>100,035</b>

The relevant documents are placed on the table.

iii) **PURCHASE OF STORE ITEMS**

To confirm action taken under section 25 of Cantonments Act, 1924 vide office note dated 24-03-2020 for purchase of various store items in the light of preventive measures against COVID – 19. The comparative statement of rates received is as under: -

S. No.	Name of Articles	Qty	M/s Bhatti Traders		M/s Ali Traders		M/s Muhammad Ramzan	
			Rate	Amount	Rate	Amount	Rate	Amount
1	Face Mask	800 Nos	45	36000	40	32000	50	40000
2	Spray Pump (20 Liter)	10 Nos	2700	27000	2500	25000	2600	26000
3	Dettol (01 Liter)	10 Bottle	800	8000	790	7900	810	8100
4	Dettol (500 ml)	90 Bottle	160	14400	150	13500	155	13950
<b>Total</b>				<b>85,400</b>		<b>78,400</b>		<b>88,050</b>
<b>GST 17%</b>				<b>14,518</b>		<b>13,328</b>		<b>14,968</b>
<b>Grand Total</b>				<b>99,918</b>		<b>91,728</b>		<b>103,018</b>

The relevant papers are placed on the table.

**Resolution: Action taken under section 25 of Cantonments Act, 1924 from Serial No (i) to (iii) are Confirmed.**

06. **GRANT OF LOAN FOR PAYMENT OF PAY, PENSION ETC TO MANGLA CANTONMENT BOARD**

To consider and approve an amount of Rs. 15.000 (M) for grant of loan (refundable) out of Cantt fund account in compliance of instructions contained in RHQ Lahore letter No. 20/2/Vol-I/2019-20/RD/LR/34 dated 13-04-2020 to Cantonment Board Mangla on account of disbursement of pay & pension to the employees of Cantt Board Mangla and payment of monthly POL expenditures. In the context of current scenario, a sum of Rs. 5.000 (M) may be granted to the Cantonment Board Mangla as a refundable loan on immediate basis for disbursement of salaries of the month of March, 2020. Remaining amount shall be paid when it becomes due considering lockdown situation at that time.

The relevant papers are placed on the table.

**Resolution: Considered at length. The Board resolved to request for exemption from the payment of said loan.**

**07. REVISION OF TRANSFER FEE OF TENANCY RIGHTS OF CANTT FUND PROPERTY**

Reference CBR No. 16 dated 30-11-2016.

To consider the revision of transfer fee in respect of Cantt Fund Commercial Building/ Cantt Board Shops. The existing rates were revised / determined by the Board vide CBR referred above: -

S.#	DESCRIPTION	EXISTING TRANSFER FEE	PROPOSED FEE
1.	Saddar Bazar shops located (Main Road)	Rs. 150000/-	Rs. 200000/-
	Saddar Bazar shops located (Off Road)	Rs. 150000/-	Rs 150000/-
2	Tipu Market, Rah-e-Aziz Road & GTS Plaza shops located (Main Road)	Rs. 150000/-	Rs 500000/-
3.	GTS Plaza inside, Market area, Opposite Market Area shops located (Off Road)	Rs. 150000/-	Rs 250000/-
4.	Sarwar Road	Rs. 150000/-	Rs 500000/-
5	Market No. 1,2,3 & 3/A	Rs. 150000/-	Rs 250000/-
6	General Bus stand	Rs. 150000/-	Rs 200000/-
7	New Wagon stand shops located (On Road)	Rs. 150000/-	Rs 250000/-
	New Wagon Stand shops located (Off Road)	Rs. 150000/-	Rs 175000/-
8	Shops located GT Road	Rs. 150000/-	Rs 750000/-

The Relevant papers are placed on the table.

**Resolution: Considered at length. The proposed rates on account of transfer fee of CB Shops mentioned at agenda side are approved.**

S.#	DESCRIPTION	PROPOSED FEE
1.	Saddar Bazar shops located (Main Road)	Rs. 200000/-
	Saddar Bazar shops located (Off Road)	Rs. 150000/-
2	Tipu Market, Rah-e-Aziz Road & GTS Plaza shops located (Main Road)	Rs. 500000/-
3.	GTS Plaza inside, Market area, Opposite Market Area shops located (Off Road)	Rs. 250000/-
4.	Sarwar Road	Rs. 500000/-
5	Market No. 1,2,3 & 3/A	Rs. 250000/-
6	General Bus stand	Rs. 200000/-
7	New Wagon stand shops located (On Road)	Rs. 250000/-
	New Wagon Stand shops located (Off Road)	Rs. 175000/-
8	Shops located GT Road	Rs. 750000/-

**08. REVISION OF TENANCY RIGHTS OF BANK ALFLAH (OLD PORTION)**

To consider letter dated 26-2-2020 submitted by Manager Bank Alfalah Ltd Jhelum Cantt for renewal of Tenancy Agreement for next triennial period w.e.f 01-08-2020 to 31-07-2023 in respect of Cantt Fund Property No. 67 (Old Portion) Kazim Kamal Road Jhelum. The existing tenancy agreement is going to expire on 31-7-2020. Previously, the existing tenancy agreement was renewed by the Board vide its CBR No. 15 dated 25-08-2017 and fixed / determined monthly rent against covered area of Rs.80 per Sft and against parking space of Rs.13 per Sft. For the information of the Board, the covered area of old portion is 2920 Sft and parking space is 5400 Sft.

Description	Area in (Sft)	CBR Dated 25.08.2017 (Rs)	Per Sft (Rs)	Rent as on 20.04.2020 (Rs)
Building covered area	2920	80/- per Sft	96.80	2,82,656/-
Open commercial area	5400	13/- per Sft	15.73	84,942/-
<b>Total</b>	<b>8320</b>			<b>3,67,598/-</b>

The Relevant papers are placed on the table.

**Resolution: Considered at length. The Board approved the revised monthly rent as mentioned below: -**

Description	Area in (Sft)	Revised Rate for next triennial period	Rent per month
Building covered area	2920	Rs.300/- per Sft	Rs. 8,76,000/-
Open commercial area	5400	Rs. 50/- per Sft	Rs. 2,70,000/-
<b>Total:</b>	<b>8320</b>		<b>Rs.11,46,000/-</b>

**09. CANCELLATION OF TENANCY RIGHTS**

To consider application dated 03.02.2020 & 18.03.2020 submitted by Mr. Muhammad Nadeem Khan tenant of Shop No.3/B situated at Lalazar Colony for cancellation of tenancy rights of said shop. Previously, the said shop was obtained by Mr. Nadeem Khan through open public action held on 18.11.2016 and subsequently approved by the Board vide its CBR No.22(3) dated 30.11.2016 against monthly rent of Rs.1000/- subject to annual enhancement @15% for the period of three years. Now the tenant has requested to cancel his tenancy rights as he does not wants to extend / renew the tenancy agreement. The tenant has cleared all his dues up to 31.03.2020.

The relevant papers are placed on the table.

**Resolution: Considered and approved. A notice be published for re-auction of the said shop.**

**10. REMISSION IN PAYMENT OF HOUSE TAX UNDER SECTION 100 OF CANTT ACT, 1924**

To consider application dated 10.07.2019 submitted by Mst. Safina Aslam wd/o Muhammad Aslam resident of House No.65/4 link Kazim Kamal Road Jhelum CAntt for grant of remission in payment of property tax of Rs.19,436/- for the year 2019-20 on poverty basis under Section 100 of Cantt Act, 1924. The Civil Member Cantt Board has also recommended her application.

The relevant papers are placed on the table.

**Resolution: Considered and regretted.**

**STORE BRANCH**

**11. PURCHASE OF TYRES WITH TUBE (GENERAL) - CANTT BOARD FIRE BRIGADE VEHICLE JMC-6459 (MAZDA T-3500)**

To consider rates received from various firms for purchase of tyres with tube (General) of Cantt Board Fire Brigade Vehicle JMC – 6459 (Mazda T-3500). The comparative statement of the rates received is as under:-

S. #	Name of Articles	Qty	M/S. Bhatti Traders		M/S. Ali Traders		M/S. Pak Traders	
			Rate	Amount	Rate	Amount	Rate	Amount
1.	New Tyre Tube (General) Size 4.11 – 28 6plai Mazda T – 3500 JMC 6459	04 Nos	19800/-	79200/-	19200/-	76800/-	20300/-	81200/-
<b>Total</b>				<b>79,200/-</b>		<b>76,800/-</b>		<b>81,200/-</b>
<b>GST 17%</b>				<b>13,464/-</b>		<b>13,056/-</b>		<b>13,804/-</b>
<b>Grand Total</b>				<b>92,664/-</b>		<b>89,856/-</b>		<b>95,004/-</b>

As per aforesaid comparative statement M/s Ali Traders has quoted the lowest rates of Rs.89,856/-. The expenditure will be met out from relevant head.

The relevant papers are placed on the table.

**Resolution: Considered and approved.**



**12. REPAIR & MAINTENANCE OF GEAR WORK OF CANTT BOARD FIRE BRIGADE VEHICLE JMB-1059 (HINO)**

To consider rates received from various firms for repair & maintenance of gear work of Cantt Board Fire Brigade Vehicle JMB – 1059 (Hino). The comparative statement of the rates received is as under:-

S. #	Name of Articles	Qty	M/S. Mirza Traders		M/S. Ali Traders		M/S. Bhatti Traders	
			Rate	Amount	Rate	Amount	Rate	Amount
1.	<b>Repair &amp; maintenance Gear work JMB 1059 (Hino)</b> i. Gear Gari New (03 Nos) ii. C oil (06 Litter) iii. Silicon iv. Gear Press work v. Lock vi. Labor Charges	01 Job	39000/-	39000/-	36700/-	36700/-	41500/-	41500/-
<b>Grand Total</b>				<b>39,000/-</b>		<b>36,700/-</b>		<b>41,500/-</b>

As per aforesaid comparative statement M/s Ali Traders has quoted the lowest rates of Rs.36,700/-. The expenditure will be met out from relevant head.

The relevant papers are placed on the table.

**Resolution: Considered and approved.**

**ENGINEERING BRANCH**

**13. STRUCTURE WARRANTY OF 10 YEARS OF ORIGINAL WORKS**

It is submitted that Cantt Board Jhelum awards original works to various approved Contractors on annual basis. As per the Contract Agreement executed between Cantt Board and Contractors, the Contractor provide warranty for the executed work for one year. As the said period is not a sufficient guarantee, it is recommended that structure warranty of all original works be extended to 10 years from the completion of the project.

The relevant papers are placed on the table.

**Resolution: Considered and approved. The same to form part of all tender notices and agreements executed with Contractors in the future.**

(Muhammad Bilal Rasheed)  
Secretary to the Board  
&  
Executive Officer  
Cantt Board Jhelum

Brig,  
(Tahir Maqsood)  
President  
Cantonment Board Jhelum

**21<sup>st</sup> April, 2020**